

MEBAA2026: Chalet Build Up & Breakdown Guidelines/Regulations (V1)

1. Chalet Overview & Guidelines

Chalets are handed to Exhibitors in a basic shell & core format. It is the responsibility of the exhibitor to appoint a contractor to fully design and dress the chalet interior, including all interior walling and ceilings. The interior decorations, fittings and furnishings are the sole responsibility of the exhibitor and their contractor but must be reviewed by the Organisers before installation can start.

Full final chalet documentation and final confirmed Chalet Designs are due by **Friday 16th October 2026**. Late submission of chalet designs will now be charged at **USD\$1000** late submission fee and may lead to delays on-site.

Late submission fee: This fee must be paid before any chalet review commences or any cost quotes supplied. This is a strict event rule

If your FINAL chosen chalet design requires alterations to the basic default chalet structural layout, please email your requirements and FINAL layout design to paul.booth@informa.com by **Friday 2nd October 2026**, so a review of design can take place and quotation of costs be sent. Late submission of chalet designs will now be charged at **USD\$1000** late submission fee and may lead to delays on-site.

Late submission fee: This late fee must be paid before any chalet review commences or any cost quotes supplied. This is a strict event rule

Exhibitors will be charged for any damage or alterations to the basic chalet shell. Please note that a security deposit cheque of 20,000AEDs per double storey chalet unit (10,000AEDs for single storey) needs to be paid before access to the chalets will be permitted. This can be delivered onsite in-person from build-up day 1 (**Monday 16th November 2026**) to the outdoor operations organisers office.

Chalet holders must fully complete the Chalet design submission process to obtain the Organisers approval. Chalet plans must be submitted in high-res JPEG or PDF format. Chalet designs must include a plan view of the proposed chalet interior design, including all dimensions, specifications, and materials of all structures. Chalet designs will then be reviewed by the Organisers. Please note that this process can take some time, therefore early submission is encouraged. Late submission of chalet designs will/may lead to delays on-site and access to site to start the build-up also delayed.

Permission to access the chalet premises and commence construction will not be permitted without the full agreement of the Organisers. The Organisers reserve the right to reject any plans which do not comply with the exhibition regulations.

Air-Conditioning Units & Alterations

All Double Storey chalets are provided with minimal air-conditioning system; 3 x wall mounted AC units are provided per double storey single chalet unit. If any modifications or additions are required, please contact the Operations Team as the official AC contractor is the only party authorised to modify the existing system.

Please note that the chalet holders will be charged accordingly for air conditioning modifications and that the Operations Team should be notified as soon as possible to avoid surcharges. The Organisers will install the AC units where they think suitable if no drawing of preferred location has been received with accompanying Chalet Designs. Any subsequent alterations will incur a cost.



It is highly recommended that all AC unit locations/placement is on the chalet outer side walls that you must install, not on centre partition walls in the office/meeting room walls you install. This makes the installation, plumbing and electrical supply to these AC units easier for all and access easier in cases of any repairs and or leaks.

Note – Any walls you install that require AC units to be placed on, must have a 10cms gap minimum behind them to allow AC cabling and plumbing.

As part of the chalet design review process, a separate PDF must be submitted showing the AC unit locations layout for venue review

No interior walls or ceilings are provided inside the chalet. The chalet/s come only supplied as a shell & core unit with in-situ wet areas only.

No Hot working or Grinding is allowed inside chalets or within vicinity of the chalet area under any circumstance. This is a fire risk, and anyone found doing so will be removed from the site immediately.

Balconies/Terraces & Outdoor Signage (*NEW Acrylic Boards & Contra-vision Vinyl Stickers*)

IMPORTANT: PLEASE NOTE THE NEW MEBAA2026 REGULATIONS & PROCESS BELOW FOR THIS ITEM

Chalet balconies are provided with handrails with acrylic boards attached and green AstroTurf flooring. It is not permitted to place/attach canopies, pergolas, awnings, secondary structures, or any other materials directly into/onto the chalet structure or ground and upper floor terraces.

No structure, signboard or signage that obstructs or projects on to neighbouring chalets is permitted on the balconies or terraces. The Organisers reserve the right to remove any signage that does not comply with these rules.

NEW FOR MEBAA2026: After the launch at DAS2025, for MEBAA2026 all chalets MUST adhere to the venue (DAEP) chalet branding guidelines mentioned in this section. Any branding installed incorrectly and noted onsite, will be asked to be removed and to be reprinted and installed correctly to adhere with the strict guidelines.

NEW FOR MEBAA2026: (per unit combined terrace branding package): Any branding of the chalet terrace acrylic boards at MEBAA2026 now comes with a USD\$3000 per chalet unit brand exposure fee. However, this means that for MEBAA2026, both the GF and the FF acrylic boards can now be branded. The/your appointed chalet fit-out contractor must then oversee this process, production & installation themselves (once booked and paid for) if the strict branding guidelines for both FF and GF terraces are adhered to.

This per chalet unit item can be booked and paid for via the MEBAA2026 Exhibitor Portal within the chalet services section (along with AC units, water supply, waste drainage and power supply) but please contact paul.booth@informa.com for more details if required.

Note that the lower white base wall must remain a uniform white solid colour only, no branding etc allowed.

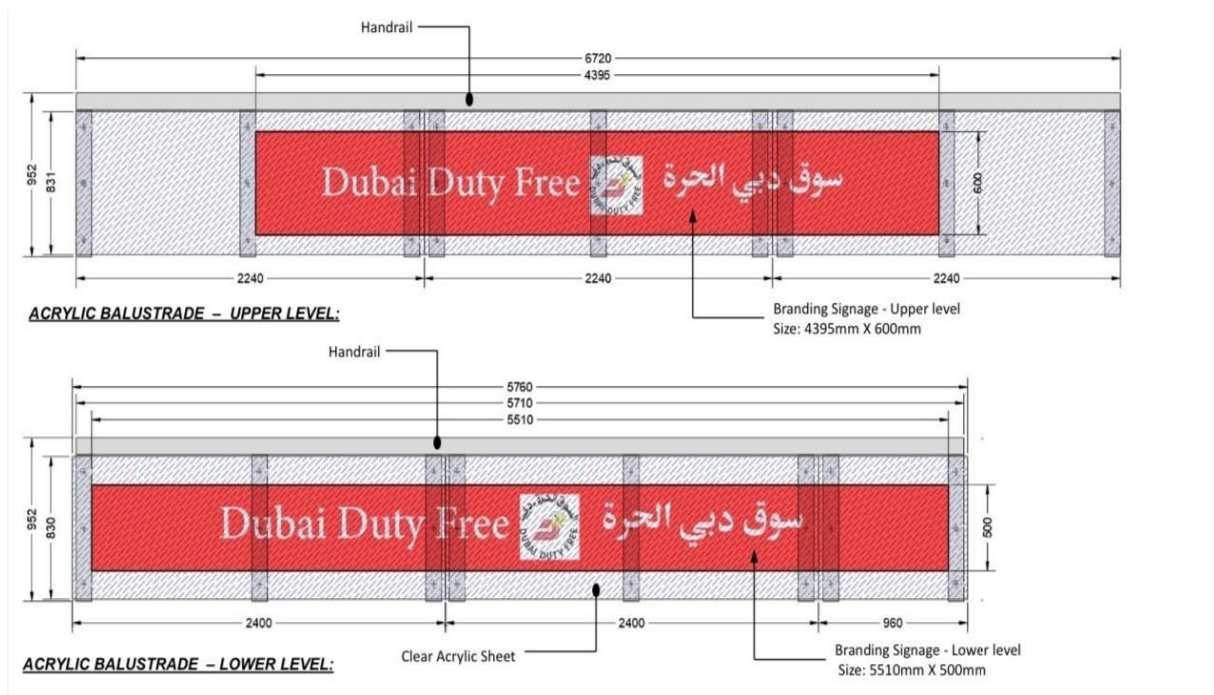
All signage/branding must be placed on the balustrade (acrylic boards) as a contra-vision vinyl sticker type only, and all details of branding/signage to be placed on the balustrades must be illustrated on the chalet designs and reviewed by the Organisers.

No window stickers can be affixed to the chalet windows or doors as this will damage the provided chalet window tinting. This also includes window privacy frosting or branding items; these are also not allowed on the chalet windows.

No gluing, drilling, or screwing is allowed on the GF or FF terrace balcony floor as it will cause damage and then leakage. You must use a soft placement 'click system' decking/flooring that requires no screwing/drilling or nailing if you choose not to take the supplied default green AstroTurf.

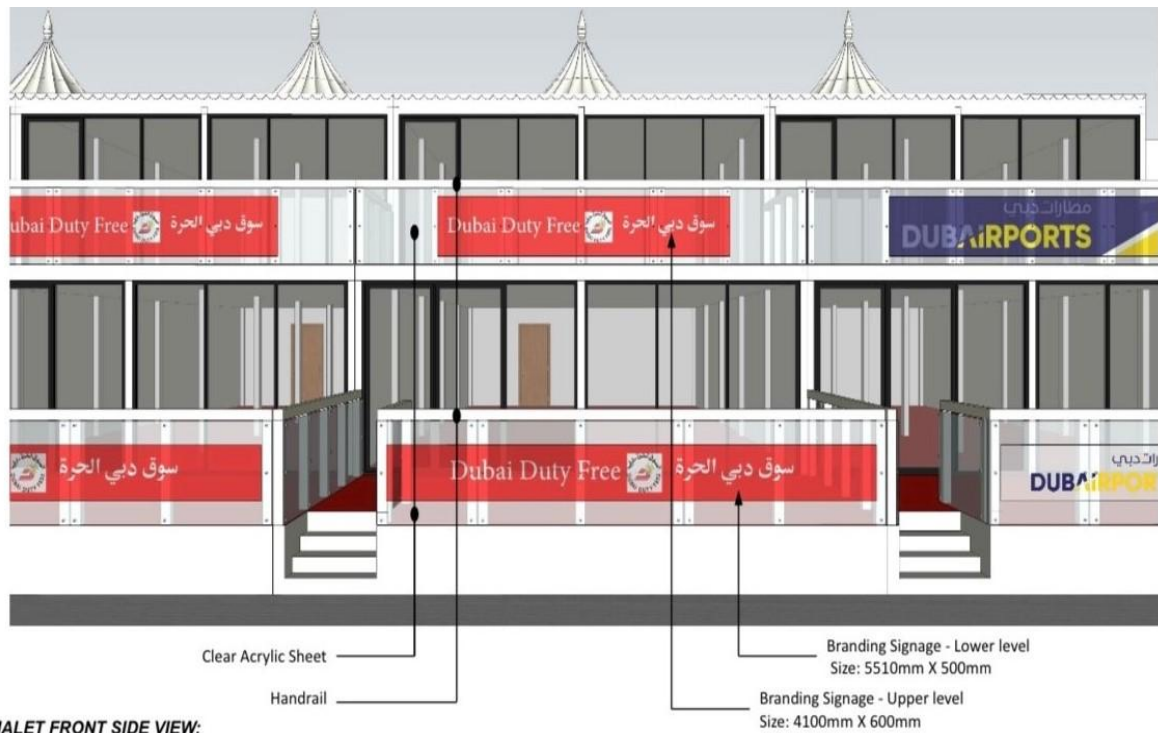
- Flags - Each chalet unit has 1 (one) flagpole where a uniform size flag of 1m H x 2m W (landscape) can/must be flown.
- This must be a company logo/branding type flag. No country flags are allowed.

MEBAA2026: Chalet Branding Guidelines (Strict Regulations, Examples & Specifications)



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Chalet Types/Options

The Chalet specifications, interiors and services provided vary depending on the type of chalet occupied. The chalet options and standard services provided are as follows:

Single Unit Double Storey Chalet (default provided as):

1 x Single exterior stairway from the static park

1 x Single internal staircase

1 x male & 1 x female toilet – **water supply in & waste drainage out, need to be ordered separately per chalet**

1 x kitchen unit - **water supply in & waste drainage out, need to be ordered separately per chalet**

1 x electrical distribution board – **chalet power supply needs to be ordered separately**

Double Unit Double Storey Chalets (default provided as):

2 x Single exterior stairways from the static park

2 x Single internal staircases

2 x male & 2 x female toilets – **water supply in & waste drainage out, need to be ordered separately per chalet**

2 x kitchen unit – **water supply in & waste drainage out, need to be ordered separately per chalet**

2 x electrical distribution board – **chalet power supply needs to be ordered separately**

***Note for Water/Waste** – No water or waste supply is allowed or supplied on the FF of chalets, this includes use of dishwashers. All FF pantry areas must be 'a dry pantry' type with no water/waste requirements or 'wet areas' allowed.

***Note for chalet power supply** – You only need to allow/allocate for the chalet power requirements over and above the AC power supply, for lights, AV, laptops, sockets, coffee machines, fridges, chargers etc. (AC Unit power is supplied as part of the chalet AC package from a different source/circuit) 60amp 3phase is the standard supply available only for chalets

Chalet Dilapidations

Please note that a security deposit cheque of 20,000AEDs per double storey chalet unit needs to be paid before access to the chalets will be permitted. This can be delivered onsite in-person from build-up day 1 (**16th November 2026**) to the outdoor operations organisers office.

Exhibitors and their contractors are advised that no fixings, alteration, or damage must be made to any part of the premises, except by DAEP's own staff. Any damage to walls, columns, floor, hired accessories or other parts of the premises will be charged to exhibitors and you should be aware that costs for this are likely to be very substantial. Please ensure that any contractors that you may employ are aware of this as well as those found to be connected to your presence at the show may incur costs that will be levied directly to you.

2. Early Access & Late Working (Extra Build Up Days & Hours):

If you require extra build up time to complete your chalet safely and need to continue working outside the publicised build up hours, you will need to inform the Organisers Office situated on level one of the main exhibition hall by 14:00 hrs on that day or at the outdoor OPs office situated on level 1 of the ATC tower foyer.

This can be applied for using the 'Late Working App' via the QR code available from the Health & Safety team or displayed within the organiser's offices mentioned onsite. Sufficient H&S coverage from the organisers can then be assigned accordingly. You will need to supply the names of all employees working late and a main point of contact mobile number for the onsite supervisor.

A charge of AED 1065 p/h (USD\$290) per structure per day from (18:00-22:00 capped) will apply and no work can continue after 22:00 hrs. Please note that all payments must be made in advance and a late working permit obtained before out of hours working can commence.

The following requirements must be adhered to:

- Adequate power supply ordered to carry out work
- Temporary light rigs installed to supply enough light to create a safe working environment
- All personnel must adhere to the strict venue PPE ruling
- Planned welfare breaks provided so workers have sufficient rest periods

The organisers H&S team will monitor work onsite and can suspend work at any point if they feel a breach of H&S practice has occurred.

If you would require extra build up time in the form of additional workdays (early access) to complete the chalet, a request can be made to the organisers in advance of the scheduled build up timetable.

The confirmation of early access will be subject to all Health & Safety rulings being adhered to, approval to start construction from the venue being granted through complete documentation submission and payment of USD\$1500 per chalet/exhibiting chalet unit, per day being paid.

*Note any early access build up day timings will be fixed at 08:00am-18:00pm only.

- All chalet construction (build) must be completed by **18:00hrs on Saturday 5th December 2026**. No late night or overnight work will be permitted after this time/date.
- All indoor only chalet exhibits set up (small snags only) must be completed by **18:00hrs on Sunday 6th December 2026**, as the remaining time is required for deep cleaning and security checks of the venue before opening. No construction or deliveries will be allowed on the chalet/static line after this point.
- **PLEASE NOTE THAT THESE DEADLINES WILL BE STRICTLY OBSERVED THIS YEAR AND NO RE-ENTRY WILL THEN BE PERMITTED BEFORE 08:00am ON TUESDAY 8TH December 2026**

3. Fire and Safety requirements:

NEW FOR MEBAA2026: For all chalets a minimum (per chalet unit requirement) of the following items must be provided and placed by the chalet fitout contractor as part of the design and their scope of works.

- Minimum of 1 x CO2 type fire extinguisher per chalet unit
- Minimum of 1 x Powder type fire extinguisher per chalet unit
- Fire blanket of minimum 1.2m x 1.2m sizing per chalet unit
- Battery operated smoke alarms fitted (1 x GF & 1 x FF) per chalet unit

No hot ovens, hotplates or live cooking equipment are allowed inside the chalets. These should be ordered and supplied via the official caterers (EKFC) and will then be supplied & placed outside of the chalet in the area allocated for them at the rear, by the venue

4. Chalet Sustainability

NEW FOR MEBAA2026: We invite you to make your presence at MEBAA2026 sustainable by using reusable elements in your chalet from walls to lighting, carpet, furniture and decorations. Please recycle where possible and help us build towards a zero-waste event!

The BLG team will be onsite monitoring waste and recyclable items to capture data at MEBAA2026 for future use at MEBAA2026, as we aim to make the MEBAA2026 chalets as sustainable as possible going forward and launching our 'better' programme as we do for indoor stand sustainability.

For guide and support please see the **MEBAA2026 Better Chalets & Pavilions PPT** or contact the MEBAA OPs team for more information

5. PPE (Personal Protection Equipment) Requirements:

All health & safety guidelines and safe working practices must be always adhered to during MEBAA2026. Failure to do so will result in suspension of work until the H&S team are satisfied that control measures have been put in place for you to carry on.

Full PPE clothing and equipment are compulsory and must be used and always worn. Failure to do so will also lead to work being suspended.

Details of PPE equipment to be used and/or worn while onsite at MEBAA2026 can be found overleaf:

Mandatory PPE Requirements Onsite at MEBAA2026:

Hazard	Advice	PPE	Examples
Slippery surfaces Nails and sharp objects on the floor Heavy items dropped during movement or fitting	Safe footwear should be worn to prevent slipping and foot injuries. Safe footwear is mandatory during the construction activities of build-up/breakdown for ALL personnel entering the halls. General recommendation: EU Approved to class EN345 (safety footwear)	Safe footwear	
Moving vehicles Vehicle/pedestrian interaction Poor visibility	Hi-visibility vests have highly reflective properties or a colour that is easily discernible from any background. Wearing Hi-visibility vests is mandatory during the construction activities of build-up/breakdown for ALL personnel entering the halls. General recommendation: EU approved to class EN 471	Hi-Visibility jacket/ vest	
Danger of falling objects or overhead work taking place	A hard hat should be worn to protect the head if an object falls from a height General recommendation: EU approved to class EN397	Hard hat	
Person working at a height	Persons working at height where there are no guard rails should be clipped on via a lanyard or wearing fall arrest equipment. General recommendation: EU approved to class EN361 (full body harness)	Lanyard/fall arrest equipment	

Contact with hazardous chemicals Contact with human fluids Dirty workplace Handling sharp objects Objects being moved (trapping)	Protect hands from harm using appropriate type of gloves (consider glove material, dexterity needs, performance) General recommendation: EU approved to class EN388 (mechanical) and EN 374 (chemical)	Safety gloves	
Inhalation of dust, gas or fumes	Protect the body from breathing or ingesting hazardous materials. General recommendation: EU approved to class EN149	Respirator	
Impact with moving objects Eye contact with chemicals	Protect eyes using suitable glasses General recommendation: EU approved to class EN166	Safety glasses	
Loud noise	Protect ears from noise using appropriate type of device with correct attenuation. General recommendation EU approved to class EN352-2 (earplugs)	Ear plugs	

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