



# GES EXHIBITOR SERVICES, STAND GUIDELINES & GENERAL INFORMATION

The Organisers, Informa Markets, have appointed Global Experience Specialists (GES) as the Official Show service provider for Gulf Print & Pack 2026.

GES Service Centre Contact Details: Phone +971 4 885 5448 Email gpp@ges.com

Order Online: GES Expresso

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## GES Services

GES, as the show service provider, will be responsible for all the following services:

SHELL SCHEME STANDS: Supply, build and onsite support of all Shell

Scheme stands

MAINS ELECTRICITY: Power supply to Shell Scheme stands;

maximum of 500 watts per stand

FURNITURE: From stand package and any additional

 $furniture\ ordered\ through\ \underline{GES\ Expresso}.$ 

CARPET: Supply of exhibition grade carpet Shell

Scheme Stands

GRAPHICS: Printing and installation of wall graphics

GES can also offer the following additional services to Shell Scheme Stands:

STAND FITTING EXTRAS: Supply and installation of any

additional stand fitting requirements

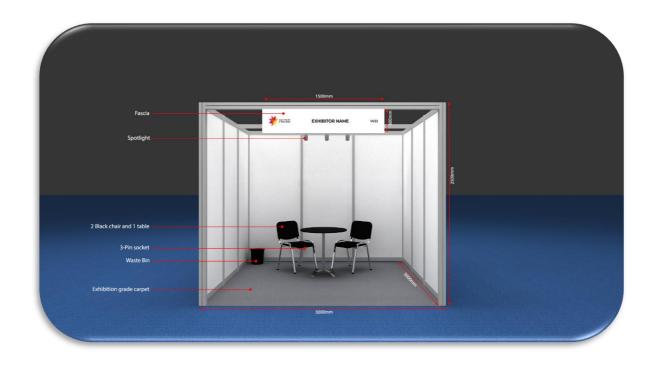
ELECTRICAL EXTRAS: Supply and installation of any

additional electrical requirements

#### NOTE:

It is strongly recommended that orders for any of the above services are placed early to ensure securing preferred items and prompt delivery during the build-up of the show.

Exhibitors can place the order through GES Expresso.



The above visual is for reference only. The stand booked with the show Organiser may look different depending on the stand size, location and orientation. Some larger stands may require additional pole support on its open sides.

# SHELL SCHEME STAND PACKAGE

## The following is included in the space rental fee for Shell Scheme stands:

- Aluminium Sodem profile structure with white forex infill panels at overall height of 2.50 metre including 30 cm x 1.50 metre fascia
- Company name and stand number is printed in vinyl cut-out lettering
- Exhibition grade carpet

#### Electrical Package (per 9sqm)

- 3 x 35W Halide Spotlights
- 1 x 3-pin UK Standard Electrical Socket (Maximum of 500watts power supply will be provided per stand)

#### Per stand

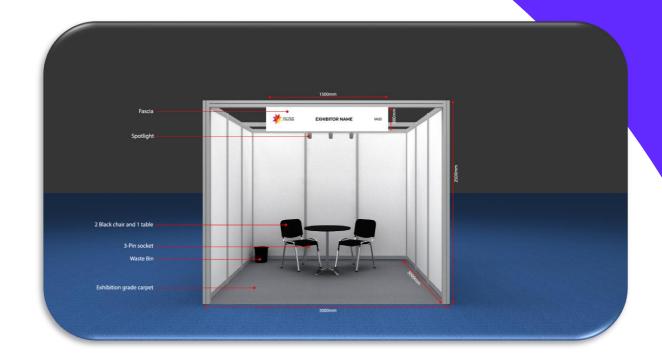
• 500watts power supply

#### Furniture (per 12sqm)

- 1 x Arc table, black (MT21)
- 2 x Iso chairs, black (MC12)
- 1 x Waste bin (MA10)

## STAND STRUCTURE

- Shell Scheme stand is built to an overall height of 2.50 metre height. Sodem stand wall height is 2.50 metre height. Sodem system utilising an aluminium metal framework with white forex infill panels.
- Each wall panel dimension is 1.0m width x 2.50m height including the aluminium beams and poles.
- Number of wall panels for each stand will vary on how many sides open the stand has.
- GES reserves the right to impose charges on any modifications applied to any parts of the Shell Scheme stand.
- It is prohibited to affix nails, hooks, tacks, screws, adhesives, paint or similar items to any other part of the Shell Scheme stands.
- Shell Scheme stand panels are reusable, and any damages will incur a fee.
- Any additional displays must be limited within the Shell Scheme stand space and must not exceed 2.50m height.
- However, should there be any request to display materials which exceeds the height limit of the Shell Scheme stand, must contact the show Organiser for permission and approval.



## STAND NAMEBOARD

- Fascia panel measuring 150cm wide x 30cm high; the number of fascia panels are dependent on the Shell Scheme stand size, orientation and location.
- The company name and stand number will be supplied on a standard panel and fingerboard fixed to the front and / or side of the Shell Scheme stand. It is printed in vinyl lettering cut out at 60mm height upper case and the colour is chosen by the show Organiser.
- The cost of all fascia panels is included in the Shell Scheme stand booked with the show Organiser.
- Support columns are located at the corners of the stand and at every 3 running metre fascia.
- Please complete the Nameboard Form for the name you wish to appear on your Shell Scheme stand and return to <a href="mailto:gpp@ges.com">gpp@ges.com</a> before 13<sup>th</sup> March 2026 to ensure your name board is correct.
- Please type carefully or write clearly (upper or lower case) as mistakes will be charged for if they must be corrected. We restrict to 30 characters including spaces, this does not include the stand number.
- If Name board form is not submitted by the deadline date, the company name as per the Exhibitors List provided by the Organiser will be used to print for your name board(s).
- Any changes and request for re-printing that have been made due to illegible writing or incorrect typing will be charged for US\$25.00 per fascia per panel.



## STAND CARPET

- Shell Scheme stand rental charges include exhibition grade carpet with plastic cover, installation and removal during breakdown.
- Exhibitor may opt to change a different colour or quality type carpet. However, this should be ordered separately through the <u>GES Expresso</u> at an addition cost.
- It is also possible for Exhibitors to order additional flooring components such as a platform and under carpet padding. Please contact us for quotation and further information.
- GES does not hold any liabilities for any damages (teared out or stained carpet) incurred after the installation of the carpet.
- Please note all orders are subject to availability and Exhibitors are encouraged to place the orders before the deadline date to secure preferred items and to avoid incurring late order charges.



## STAND FURNITURE PACKAGE

Shell Scheme stands include one furniture package stand space booked.

The package comprises of the following:

- 1 x Black Arc Table (MT21)
- 2 x Black Iso Chairs (MC12)
- 1 x Waste bin (MA10)
- Items included in the package cannot be substituted or exchange of any other items available in the furniture catalogue.
- However, if Exhibitors require an alternative or an additional furniture items, they can place the order separately through the GES Expresso.
- All orders are subject to availability and we would encourage all Exhibitors to place orders early to secure preferred items and to avoid incurring late order fees.



## STAND ELECTRICAL PACKAGE

Shell Scheme stands include power supply consumption and one electrical package per 9sqm stand space booked.

The package comprises of the following:

- 3 x 35W halide spotlights (code: E010)
- 1 x 3-pin UK standard socket (code: E030)
- The Shell Scheme stand will also be provided with a maximum power supply of 500watts only per stand. It is sufficient enough for charging laptops and mobile phones, fridges, TV etc.
- Spotlights on a track are being installed on the overhead ceiling grid support of the Shell Scheme stand.



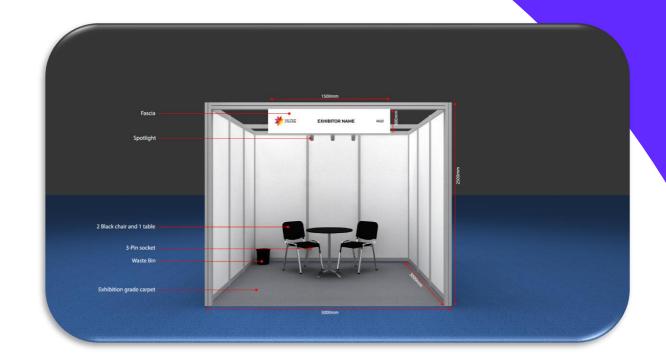
# STAND ELECTRICAL PACKAGE

- Electrical socket provided for Shell Scheme stands is a 3-pin UK standard socket. Should there be any requirement for a different type plug / socket the exhibitor must secure a multi-pin plug adaptor.
- A completed grid plan must be submitted indicating the preferred location of the spotlights and sockets. Any socket/spotlights relocations onsite due to the incorrect grid plan submitted, will incur a surcharge.
- Any additional electrical requirements (e.g. sockets, extension leads) can be ordered through the <u>GES Expresso</u>.
- If stand requires power supply above 500watts or 24hr continuous power due to coffee machines and other equipment, please contact us via email for further advise and information.



## STANDFITTING EXTRAS

- Shell Scheme standfitting extras e.g. storage areas, shelves, garment rails, slat and peg boards are some of the options to store or display item products. These fittings are suitable only on a Shell Scheme stand aluminium structure.
- Any Shell Scheme stand extras requirements can be ordered through the <u>GES Expresso</u>.
- Along with the order, a completed grid plan must be submitted to <u>gpp@ges.com</u> indicating the preferred location of the items.
- If a grid plan is not submitted, the ordered items will not be installed. Unless otherwise, the Exhibitor will visit the GES Service Desk onsite or advise via email until the build-up period to instruct their preferred locations.
- Any onsite relocations due to incorrect grid plan submitted, will incur a surcharge.
- For any requirements not available on the order form, please contact us via email and we will do all we can to accommodate your request.



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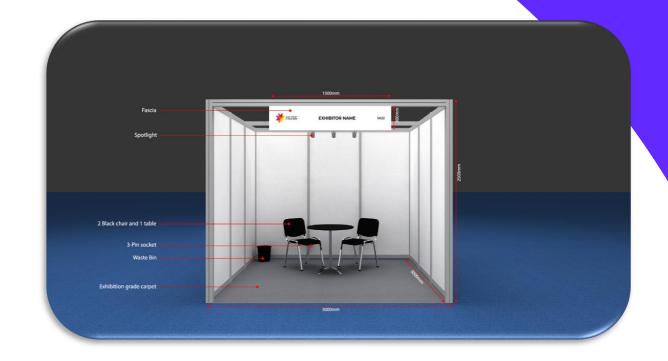
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## SHELL SCHEME GRAPHICS

- As the official service provider, any graphics services should be ordered through GES.
- GES can provide graphics services to Shell Scheme stand Exhibitor such as seamless wall graphics, individual panel graphics, seamless fascia and logo, banners and other graphics solutions.
- Graphics services can be ordered through the GES Online Shop for reference of prices and service options. Prices on the online shop include printing, installation and removal of graphics after the show.
- Shell Scheme Exhibitors may also contact our Graphics team for quotations and further information.

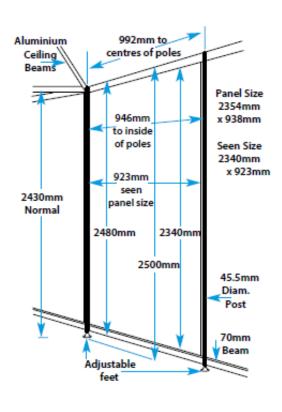
GES - Graphics Department

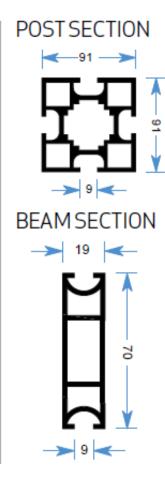
Tel: +971 4 885 5448 Email: gpp@ges.com



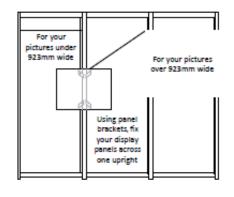
## SHELL SCHEME SPECIFICATION

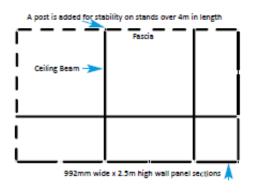
#### PANEL DIMENSIONS





#### POSTERS & PANELS





### General Information

#### **EVENT BREAKDOWN**

GES will begin to dismantle the stands right after the closing of the event. We would request exhibitors to clear the stands from any display items,

products and personal properties that does not belongs to GES during the breakdown.

Exhibitors are held responsible for any found damages / loss of GES properties and will be charged accordingly.

GES is not held responsible for any items that are left unattended or not taken away right after the closing of the event, whilst breakdown is ongoing.

#### GENERAL QUERIES

For any queries regarding stands, Space Only power supply, Exhibitor Services, payments and other concerns related to GES as the Official Stand

Contractor, Exhibitors can feel free to contact GES via email qpp@ges.com or call our Customer Service at +971 4 885 5448

#### **DESIGN & BUILD**

As one of the largest Exhibition Contracting Companies in the UAE, GES can offer cost effective Design & Build solutions to make any Exhibit a success, however large or small.

#### GES Provides:

- Free Stand Designs
- Creative solutions for unrivalled value for money
- Full project management and customer care
- · Complete peace of mind

For further information, please contact us on qpp@qes.com or call us on; +971 4 885 5448 to discuss your stand requirements.

#### OTHER SERVICES

Please be advised that GES is not responsible for the following services:

- Internet / WIFI
- Floral arrangements
- Rigging & Hanging BannerBadges / Other Passes
- Hostesses / temporary staff
- Catering
- Freight / Logistics

Please direct any queries for the above to the show Organiser who can advise and give further information.



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